

Diversity Council Meeting  
Wednesday May 17, 2006

**Presiding:** Alyce Bradbury, Chairperson

**Members Present:** Alyce Bradbury, Gordon Flake, Yuping Chen, Bill qb Quattlebaum, Doug Bristol, Mike Humble, Kathy Ahlmark. Non-voting members: Ginny Ivanoff,

**Members Absent:** Janice Allen, William Boyd, Celeste Edwards, Jeannie Foushee, Rodrigo Franco, Kelly Godfrey, Pat King-Herbert, Bill Jirles (Union Rep), Lea Ann McCray, Borsi Risek, Farida Sharief, Bill Steinmetz. Non-voting members: Molly Vallant, Ron Herbert, Veronica Godfrey.

**Old Business**

**1 Review Minutes of 12-April-2006** – delayed due to no quorum for the vote.

**2 Subcommittee Reports**

**a 2006 C.A.S.T Event**

Olivia Simmons, “Professional Etiquette for Communication Excellence”

Kathy reported the exercises were eye opening. Thought there could have been more “etiquette wise” information. She has not changed anything due to attending. One exercise was “Pick a person and write down everything you had ever heard about the person.”

Ginny – Dr. Simmon’s thrust was if you respect people then the etiquette would follow. Her comment was only 2 hours to devote to this?

Based on the title it might not have been what happened in the class – may have been more about diversity instead. Perhaps provide a summary (abstract) before the offering would clarify the topic. Still Ginny says the feedback was positive – but a lesson learned on being more specific and a chance to revisit the speaker with a more specific request. Note: Dr. Simmons indicated it should also have been a minimum of a day’s worth of training.

The announcement included bullet points for Dr. Simmon’s outline.

**b Asian Pacific Islander Event (Yuping)**

Dr. Wu UNC Department of Economics – her first event and she had good helpers. Turned out very successful. Perhaps her topic was too economics oriented – included differential equations.

Tea Ceremony / Tea Sampling – nicely done as was the food.

Guzen Performance – great performance.

**c Committee for the Arts**

QB has gotten a reply from Dr. Schwartz that he will turn over the request for delegation to his staff.

**d Educational Seminars for Employees**

Ginny – first seminar today: NIEHS Probationary Period

**New Business**

Do we want to do a **Men's Health Awareness Day** in June? Let's make it 2007. Or make it during the May Health Fair. Could include depression, mental health, cultural identity, etc.

Who would Organize this event?

What day/date?

**WWW site update** - Doug. <http://www.niehs.nih.gov/divcounc/> Not many links to external diversity www sites. Perhaps replace the solo photo of Dr. Schwartz with him and a diverse group. Then the web master can change other links and features (Pete Cozart).

**Recognition of Contractors** - Gordon. Do this at the time of the director's awards at end of the year. Could be done the same way as people get nominated for an award now. Contact Janice Strothers in HR. And Jackie Stillwell.